



Indiana Level of Care Assessment Representative (LCAR)

Process Guide: Nursing Facility Residents Seeking Inclusion on a Waiver Waitlist

What is the process for someone who is already in a Nursing Facility (NF) seeking inclusion on a waiver waitlist?

- If the person has had a Level of Care (LOC) with a Long-Term approval given within the past year, the Managed Care Entity (MCE) should notify the LCAR Help Desk at Maximus. The person will then be posted to the waitlist.
- If it has been longer than one year since the person has not had a LOC performed, then the MCE or NF should perform a new LOC and submit it to Maximus. After the LOC is completed and confirmation is made that the appropriate level of care is still being met, Maximus will add the person to the requested waitlist.

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